# SafeFoodTest.com Certificate Issuance, Invalidation, and Use Policy and Procedure

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Date Authorized:	08 Feb 2012
Effective Date:	08 Feb 2012
Last Updated:	02 Sep 2025
Version No.:	02-01-A
Document No.:	SFT-CII-0001

## 1.0 Purpose

The purpose of this policy is to provide SafeFoodTest.com examinees with the procedure for how certificates are issued, invalidated, and used.

# 2.0 Scope

SafeFoodTest.com provides both live and online training and assessments and issues certificates in accordance with the rules and regulations set forth by regulatory officials, state or local legislation or regulations.

This policy describes the process by which certificates are issued, invalidated, and used.

#### 3.0 Definitions

Certificate: A document issued after the satisfactory completion of training and assessment of a live or online course delivered by SafeFoodTest.com.

Satisfactory Completion: Achieving a passing score or percentage upon completion of a live or online assessment, as defined by regulatory, state, or local legislation/regulations.

Certificate Issuance: The deliverance of a certificate via the SafeFoodTest.com website, USPS, or in person for live classes.

Certificate Use: The use of a certificate as intended, in accordance with applicable rules and regulations.

### 4.0 Qualifications for Certificate Issuance

Certificates will only be issued to examinees who have satisfactorily completed either the online or live assessment delivered through an authorized SafeFoodTest.com medium.

#### 5.0 Certificate Issuance

Certificates can be generated by SafeFoodTest.com through its E-Learning portal or issued by an authorized SafeFoodTest.com representative when a qualifying assessment score is achieved.

## 6.0 Certificate Invalidation

SafeFoodTest.com reserves the right to invalidate any certificate that has been issued because of deceptive behavior. This may include, but is not limited to:

- Dishonesty in completing the online examination.
- Invalidations requested by regulatory or state officials.
- Certificates that are duplicated, altered, or manipulated in any way.

Invalidated certificate information will be available through the SafeFoodTest.com website.

## 7.0 Certificate Use

Certificates are designed to be used in accordance with the rules and regulations set forth by regulatory officials, state or local legislation, or regulations.